

WEST HEMPSTEAD PUBLIC LIBRARY

NEW FINES AND POLICIES STARTING NOV. 1ST

BOOKS:

Fines for all **NEW** YA & Adult books = .25 per day
This excludes **NEW** Paperbacks.

All lost and damaged books will incur a 20% administrative fee which is non-refundable in the event the materials are found.

For example: Book Retail Price = \$20.00 + 20% admin. fee = \$24.00

Patrons are not permitted to purchase replacement books.

Audio/Visual (DVDs, CDs)

All lost and damaged A/V material will incur a 20% administrative fee.

All DVDs and Music CDs must be returned complete (box, title inserts, etc.). If returned incomplete, patrons will be charged the full retail price of the DVD/CD, and a 20% administrative fee.

For example: DVD Price = \$22.00 + 20% admin. fee = \$26.40

Patrons have 3 days to find missing items, but the DVD/CD will still be on the patron's card accruing late fees.

There are no refunds for A/V, and we will not accept any A/V replacements bought by patrons. All A/V must be purchased by the library using library vendors.

Late Return of DVDs =\$2.00 per day

The maximum overdue fine for DVDs is the total retail price of the DVD.

For example: Toy Story 3, Retail Price = \$22.99

Overdue 2 days, late fee = \$4.00

Overdue 7 days, late fee = \$14.00

Overdue 12 days and over, late fee = \$22.99

Patrons do not own the DVD if they pay the maximum overdue fine - it is still library property. It is up to the patron to return items on time to avoid costly fees.

If used correctly, libraries are a great, cost effective way for the public to expand their knowledge, and enjoy many forms of entertainment (books, DVDs/CDs, computers, E-Books, audiobooks, newspapers/magazines, library programs, etc.)

In order to work within our budget and keep costs down, library materials need to be returned promptly, complete and in good condition.

Thank you for your cooperation!!!