

**DIRECTOR'S REPORT**  
**May 22, 2018**

**ALIS** – no report.

**NASSAU LIBRARY SYSTEM** – Caroline Ashby gave birth to a baby boy – Benjamin – around May 14, 2018. Not sure how long she will be out for.

**PROGRAMS** – The summer newsletter will be going to the printer at the beginning of June. During the lobby repair, all programs to be held in the lower level will be cancelled.

**FRIENDS** - No report.

**COMMUNITY** – My budget presentation at the high school on May 8, 2018 went pretty smoothly. I only received 2 questions. As you know by now, the library's 2018/19 budget has passed.

**STAFF** – Josephine Moore has fully returned to work as of April 22, 2018.

**FACILITY** – I signed the contract with Krill Construction for the repair of the library's lobby and the water damage on the lower level. Library counsel, Peter Fishbein, had reviewed their contract and approved terms, conditions etc. I requested that the work begin after the Memorial Day weekend so as not to interfere with the public's ability to borrow library material for the long weekend.

Respectfully submitted,



Regina Mascia

5/22/2018

Schedule of Personnel Actions

	<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Reason</u>	<u>Prob. Period</u>	<u>Salary</u>	<u>Authorization</u>
<u>Resignations</u>	Michael Daly	P/T Page	4/16/2018	new job			NCCSC 4/30/18 WHPL bd 5/22/18
	Martha Manz	P/T Librarian	6/30/2018	moving			NCCSC 5/3/18 WHPL bd 5/22/18

Appointments

Change-in-Salary

Confirmation of Salary & Benefits