

APPROVED MINUTES
OF
BOARD OF TRUSTEES MEETING
Wednesday, September 26, 2018

Present: Kathy Dunne, Ray Duran, Ralph Reissman, Owen Rumelt, Lenny Zehnwirth, Regina Mascia.

Absent with notice: Dorothy Mascia.

1. The meeting was called to order at 7:32 p.m. The Pledge of Allegiance was recited.
2. Public Comment: No members of the public attended the meeting, nor were there any written comments to discuss.
3. Minutes of Prior Meeting: Minutes of the August 21, 2018 meeting were approved upon motion made by Ralph Reissman and seconded by Owen Rumelt. The motion was unanimously approved by the Board.
4. Treasurer's Report: The treasurer's report was approved upon motion of Lenny Zehnwirth and seconded by Owen Rumelt. The motion was unanimously approved by the Board.
5. Approval of Warrants. Approval of Warrant No. 708 dated September 26, 2018 in the amount of \$242,420.16 was approved on motion of Ralph Reissman and seconded by Owen Rumelt. The motion was unanimously approved by the Board.

Warrant No. 27 dated September 26, 2018 in the amount of \$9,654.37 was approved on motion of Ralph Reissman and seconded by Owen Rumelt. The motion was unanimously approved by the Board.
6. Director's Report: There was no Director's Report this month.
7. Schedule of Personnel Actions: Ally Miller resigned as part-time page because she will be attending college. A motion to approve the appointment of Jaclyn Colello as Part-Time Librarian 1, for extra help at the reference desk, was made by Owen Rumelt and seconded by Lenny Zehnwirth. The motion was unanimously approved by the Board. A motion to approve the appointment of Toni Ann Kaminski as Part-Time Substitute Librarian 1, in order to replace M. Manz, was made by Owen Rumelt and seconded by Lenny Zehnwirth. The motion was unanimously approved by the Board.
8. Correspondence: There was no correspondence this month.
9. Unfinished Business:
 - a. Policy on 3D printer use. This item was tabled for the next meeting.

- b. Five Year Plan. This item was tabled for the next meeting.
- c. Awarding for lighting Phase 2 Contract. The contract was awarded to Polaris Electrical Construction Inc. The NLS Director's Committee approved funding for the project in the amount of \$65,748, representing approximately 47% of the project cost.

10. New Business:

- a. Jackie Thresher Retirement. Director Regina Mascia will attend the retirement event for Jackie Thresher.
- b. Library card for kindergarten children. Based on recommendations from the West Hempstead School Superintendent and school teachers, the Library will give applications for library cards for kindergarten children so that when the children make their first class trip to the library, they will be able to check out one book. The motion was made by Owen Rumelt and seconded by Lenny Zehnwirth. The motion was carried by the Board unanimously.
- c. Government mandated sexual harassment training. Attorney Peter Fishbein will conduct workshops for the staff on preventing workplace violence, and also on sexual harassment, as mandated by New York State, on November 1, 2018 at 11:00 a.m. and 6:00 p.m., and again on November 5, 2018 at 6:00 p.m.
- d. RAVE panic app. The Director and Board members are keeping up to date with the newest safety procedures with the assistance of the Nassau County Police Department.
- e. Lighting Grant Phase 2 Funding. The NLS Director's Committee approved funding for the project in the amount of \$65,748, representing approximately 47% of the project cost.
- f. Book drop issues. Commencing October 1, 2018, the Book Drop Box will be closed during operating hours.

11. Executive Session: The Board went into Executive Session at 8:13 p.m. The Board came out of Executive Session at 8:22 p.m.

12. Date of Next Board Meeting: Wednesday, October 24, 2018 at 7:30 p.m.

Upon motion of Ralph Reissman and seconded by Ray Duran the Board voted unanimously to adjourn at 8:23 p.m.

Respectfully submitted,
Ralph J. Reissman, Secretary