

APPROVED MINUTES
OF
BOARD OF TRUSTEES MEETING
OCTOBER 22, 2018

Present: Kathy Dunne, Ray Duran, Lenny Zehnwrith, Regina Mascia & Dorothy Mascia.

Absent with prior notice: Ralph Reissman and Owen M. Rumelt

Guest: Ted Schlomann of Baldessari & Coster, LLP

1. The meeting was called to order at 7:39 p.m. The Pledge of Allegiance was recited.
2. Public Comment: No public in attendance.
3. Minutes of Prior Meeting: Minutes of the September 26, 2018 meeting were approved upon a motion made by Ray Duran and seconded by Lenny Zehnwrith. The motion was unanimously approved by the Board.
4. Treasurer's Report: The treasurer's report was approved upon a motion made by Lenny Zehnwrith and seconded by Ray Duran. The motion was unanimously approved by the Board.
5. Approval of Warrant No. 709 & No. 28- Capital Acct: Warrant No. 709 dated October 22, 2018 in the amount of \$205,569.39 was approved on a motion made by Ray Duran and seconded by Lenny Zehnwrith. The motion was unanimously approved by the Board. Approval of Warrant No. 28- Capital Acct dated October 22, 2018 in the amount of \$2,733.14 was approved on a motion made by Ray Duran and seconded by Lenny Zehnwrith. The motion was unanimously approved by the Board.
6. Director's Report: The director spoke about the new STEM center, flooring completion and invertor box. See below for details.
7. Schedule of Personnel Actions: None.
8. Correspondence: None received.
9. Unfinished Business:
 - a. Policy on 3D printer use: This item was tabled for the next meeting.
 - b. Five year plan: Staff has been invited to get together for their opinions and we will also reach out to the public for their opinions as well, possibly through Survey monkey.
10. New Business:
 - a. Review of 2017/2018 audit: Ted Schlomann from Baldessari & Coster was present to review the 2017/18 audit with the board and explain any findings. Mr. Schlomann stated that the accounting policies of West Hempstead Public Library

conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Mr. Schlomann did mention that it appeared that the library had some uncollateralized funds since switching to Sterling National Bank. The account clerk will follow up with the bank in regards to this tomorrow. The 2017/2018 audit was approved on a motion made by Lenny Zehnworth and seconded by Ray Duran. The motion was unanimously approved by the Board. Mr. Zehnworth also noted that the auditor did a wonderful job.

b. Gift from CNC Rotary club: The CNC Rotary club increased their annual donation for

c. New STEM center: STEM center programs will be beginning in November.

d. Completion of new flooring in community room 1 & 2: The new flooring in community room 1 & 2 has been completed. Due to the ongoing moisture problem, a change order was issued to install a barrier underneath the new flooring.

e. Invertor box issues: We had the contractor come onsite to contact the manufacturer to resolve our invertor box issue. They tested the batteries and it was determined that two batteries are failing under load. New batteries have been ordered.

f. 2019/2020 Support of NLS: A motion to support NLS in 2019/2020 in the amount of \$19,318 was made by Ray Duran and seconded by Lenny Zehnworth. The motion was unanimously approved by the Board.

11. Executive session: Executive session began at 8:34 pm and ended at 8:40 pm.

12. Date of Next Board Meeting: Tuesday, November 27, 2018 at 7:30 p.m.

Upon motion of Lenny Zehnworth and seconded by Ray Duran, the Board voted unanimously to adjourn at 8:42 p.m.