



## How-to Reserve a Museum Pass Online

Step 1: Select "Reserve Pass" next to the museum you wish to go to. Make sure it is for the date you wish to go to the museum on.

Wednesday January 2, 2019

**Request Pass** (highlighted in yellow)

Request Pass

Request Pass

Cold Spring Harbor Pass Collection (Pick Up/Return at Library)

Cradle of Aviation (Pick Up/Return at Library)

Empire Pass (Parking) (Pick Up/Return at Library)

Step 2: Enter your library barcode and press "Submit." Your library card will be verified, press "Continue."

West Hempstead Public Library

*Only one pass may be checked out per family, per loan period- Monday/Tuesday, Wednesday/Thursday, Friday/Saturday/Sunday. Passes must be returned on the last day of the loan period at the Reference Desk or in the Audio-Visual Drop-Box before 9 a.m. on the next day. Patrons are responsible for checking with the museum to confirm hours and current exhibits. The fine for an overdue pass is \$10.00 per day.*

Bar Code:

West Hempstead Public Library

Authentication Results!

**Library Card Verified**

Please click the Continue Button below to go to the next step.

Step 3: Enter your telephone number. If you would like to have an email or text reminder, fill those fields in. Then press "Continue."

**Pass Name:** Cold Spring Harbor Pass Collection

**Branch:** Pick Up/Return at Library

**Description:** Multiple Destinations

**Requested Date:** Wednesday, January 2, 2019

**\* Number Passes Requested:**  You may reserve 1 Pass

**Date/Time of Request** Wednesday, January 2, 2019 at 12:14 PM

**\* Name** West Hempstead Ms. YA

**\* Phone**

**Email**

**Agreement** By reserving this pass, I am agreeing to the Museum Pass Policy.

**Confirmation Email**  Send a confirmation email to the above address.

**\* Library Card Number** 21855000256653

**Send Email Reminder:**

**Cell Phone**

**Send Text Reminder:**

(Turn over for more steps)

## Step 4: Review your reservation, if it is accurate press "Submit this Request."

**IMPORTANT:** Your pass reservation process is not yet complete.

Please check the following information and, if it is correct, click on the *Submit this Request* button at the bottom of the page. Otherwise click on the *Backup and Fix* button to go back and make changes.

<b>Library Contact:</b>	West Hempstead Public Library : 516-481-6591
<b>Pass Name:</b>	Cold Spring Harbor Pass Collection [Pick Up/Return at Library]
<b>Description:</b>	Multiple Destinations
<b>Date of Visit:</b>	Wednesday, January 2, 2019
<b>Pass Must be Returned By:</b>	Thursday, January 3, 2019
<b>Number of Passes Requested:</b>	1
<b>Date and Time of Request:</b>	Wednesday, January 2, 2019 at 12:14 PM
<b>Name:</b>	West Hempstead Ms. YA
<b>Phone:</b>	516-481-6591
<b>Cell Phone:</b>	NOT SPECIFIED
<b>Email:</b>	teens@whplibrary.org
<b>Agreement</b>	By reserving this pass, I am agreeing to the Museum Pass Policy.

Submit this Request

Backup and Fix

Cancel this Reservation

## Step 5: A confirmation page will appear.

### West Hempstead Public Library - Confirmation Page

**Congratulations. Your Pass Reservation is Complete**

Passes must be returned on the last day of the loan period at the Reference Desk or in the Audio-Visual Drop-Box before 9 a.m. on the next day. The fine for an overdue pass is \$10.00 per day.

**Patrons are responsible for checking with the museum to confirm hours and current exhibits.**

#### CSH Fish Hatchery and Aquarium

Allows one family free entry. Open daily year-round. Includes 2 aquarium buildings and 6 outdoor ponds. Additional fees for Catch and Keep Trout Fishing. Visit [www.cshfha.org/](http://www.cshfha.org/) or call 516-692-6768 for more information on special events and schedules.

#### CSH Fire Museum

Family Pass permits up to 6 visitors at a time and includes a discount on museum merchandise. Hours are from March to December on Fridays, Saturdays & Sundays from 12 p.m. to 5 p.m. for more information call 631-3670400 or visit [www.cshfirehousemuseum.org](http://www.cshfirehousemuseum.org).

#### CSH Whaling Museum

Pass is valid for up to 6 people and includes free audio tours, a short film, open playtime and scavenger hunts. Fall/Winter/Spring hours Tues-Fri 12 to 4pm, Saturday & Sunday 11am to 5 pm. Summer hours, daily 11am to 5 pm. For more information call 631-367-3418 or visit [www.cshwhalingmuseum.org](http://www.cshwhalingmuseum.org). Pass is not valid for special events or programs.

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View & Send Pass Information

Return to Pass List